

PRINCE OF WALES PRIMARY SCHOOL

Higher Level Teaching Assistant (HLTA) Person Specification

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	GCSE (C grade or above) or equivalent in Maths and English.	Up to date First Aid certificate. Hold the HLTA qualification or are currently working towards achieving it. Degree.
EXPERIENCE	<ul style="list-style-type: none"> • Experience of working with children in a school setting. • A proven track record of work relevant with young people. 	Experience of working with young children and / or with children with challenging behaviour.
SKILLS AND ABILITIES	<ul style="list-style-type: none"> • Ability to communicate effectively with pupils, parents and colleagues. • Ability to use initiative. • Ability to work co-operatively within a team. • An ability and desire to work effectively with young children. • Good organisational skills. • An understanding of issues related to disadvantaged sections of the community. • Ability to set targets for development as part of the learning action planning process and to devise, implement and evaluate action plans. 	
PERSONAL QUALITIES	<ul style="list-style-type: none"> • Willingness to become part of an effective school team. • Flexibility and adaptability. • Warmth and humour. • Committed to your own personal development. • A commitment to the School ethos of raising achievement. • A commitment to Equality and Health and Safety. • Conduct yourself in responsible manner at all times. <p>An understanding of the need for a professional level of confidentiality.</p>	Desire to develop a career in teaching.

January 2020

