

# GEORGE SPICER PRIMARY SCHOOL

## Job Description for Breakfast and After School Club Playleader



**Job Title:** Breakfast and After School Club (BASC) Playleader

**Purpose:**

- To work under the direction of the BASC Manager and the Deputy Heads of site to encourage and develop safe, purposeful and creative play during Breakfast and After School Club.
- To ensure that the conduct, welfare, safety, physical and mental wellbeing of pupils and maintenance is of good order and discipline.
- To contribute to the overall ethos of the school.

**Responsible to:** Headteachers /Breakfast and After School Club Manager & Deputies

### **Duties and Responsibilities:**

1. To support and promote the school's ethos, aims and core values of Respect, Responsibility and Perseverance in order to promote the welfare, progress and continued development of the school and its children.
2. To work as part of the Breakfast and After School Club team.
3. To work with the BASC Managers, Deputies and others to develop play awareness and opportunities.
4. To engage children in purposeful play and fitness activities.
5. To teach play skills and specific games and activities.
6. To help support children with their personal, social and emotional development needs.
7. To supervise and interact with pupils during the breakfast and after school clubs, encouraging positive social skills and good behaviour in pupils.
8. To supervise pupils on the school premises
9. To implement and support the school's behaviour policies, report serious misdemeanours to class teachers and senior staff where appropriate.
10. To assist in the general welfare/hygiene of pupils.
11. To encourage good table manners and eating habits among pupils.
12. To deal with accidents, spillages in the playground or dining area, ensuring these do not cause a safety hazard to others e.g. Pupils and staff.
13. To be vigilant in the playground, and recognise potential dangers.
14. To deal with minor accidents/sickness, seeking assistance from a nominated first aider (if needed) and reporting any serious incident or emergency to a relevant member of staff immediately.
15. To ensure accidents/incidents are reported and recorded in the accident/incident book in line with the school's policy.
16. To undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms.

Signed \_\_\_\_\_ date: \_\_\_\_\_

**Please sign both copies of the job description. Retain one copy for your own reference and return the remaining copy to the school within 14 days of receipt. If a signed copy is not received within the 14 day timescale, it will be assumed that you have accepted the terms and conditions contained within it.**