## Job Description:

**Class Teacher at Oaktree School**

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| **Post:** Part time (4days) Class Teacher | **Work in partnership with:** Other members of staff, Governors, Enfield LA, Parents and the community at Oaktree |
| **Salary Grade:** MPS 1-4, + SEN 1 allowance  outer London allowance  Possible TLR for suitable candidate | **Responsible to:** Headteacher and Deputy |

The Class Teacher is required to:

* Carry out the duties of a schoolteacher as set out in the School Teacher Pay and Conditions Document 2020.
* Carry out such particular duties which form part the school teacher Pay and Conditions Document 2020 as the Head teacher may reasonably direct from time to time.
* Meet and exceed the standards for teachers and post-Threshold teachers as appropriate.

**Class teacher Role and Responsibility**

**Teaching**

* Enable children to achieve high educational standards, bearing in mind their individual needs, through a child-centered approach to education.
* Plan, prepare and teach lessons taking into account assessments made on and with the children.
* Take into consideration the learning styles of the children in the class.
* Ensure the classroom is a stimulating learning environment for the children.
* Ensure the Health and Safety of the children.
* Ensure equal opportunities for all.

**Curriculum**

* Be fully informed and up to date with educational thought and practice, also LA and School policies, paying particular regard to the implementation of National Curriculum
* To ensure all children have equal access to a broad, balanced curriculum.
* To plan, record, monitor and evaluate classroom practice as required by the School and National Curriculum.
* To use technology creatively across the curriculum

**Assessments & Reports**

* To provide and contribute to oral and written assessments when requested
* To regularly monitor targets set for pupils and their progress towards these targets
* To assess/ensure baseline assessments are completed when students enter school in line with agreed protocol

**Responsibilities**

* To actively support the Vision and Values of our school
* To liaise with parents/carers and relevant agencies.
* To attend staff meetings, INSET activities to enhance professional development and work in conjunction with other staff
* To assist the school by taking an area of responsibility within the school as agreed with the Headteacher and Senior Management, depending on the strengths/interests of the teacher and the present needs of the school (this does not include Newly Qualified Teachers).
* To change area of responsibility as the needs of the school change provided the change is agreeable to both the teacher and the Headteacher.

**Accountability:**

The Class Teacher will account for the efficiency and effectiveness of their teaching to the Governors and others, including parents and staff.

The Class Teacher will:

* Provide advice and support to parents and assist in the provision of information to parents
* Assist in the development of home/school links
* Develop and maintain good relations and links with the governing body, parents, LA and neighbouring schools

**Duties:**

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Head teacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title. This job description may be reviewed as necessary in consultation with you.

November 2020